



Chesterfield County
Department of Building Inspection
(804) 748-1057
www.chesterfield.gov/bi

Last updated
7-6-2006

Commercial Building Permit Fee Schedule

Generally, fees are reviewed annually and adjusted to cover operational expenses of the department. Commercial permit fees are based on the estimated cost of construction with the exception of condos and townhouses which are based on a flat fee per unit. This fee schedule was presented at a public hearing and adopted by the Board of Supervisors. All permit fees are required to be paid at the time of application. Checks should be made payable to: **"Treasurer, Chesterfield County."**

Fee Exemptions

A building permit fee will not be required where the cost of construction is less than \$500 and would not require securing any permit for electrical, gas, mechanical, or plumbing permits. Please refer to Section 107 of the Virginia Uniform Statewide Building Code.

Church Sanctuaries: Building and auxiliary permits for areas designed and used for religious assemblies, and as a place of worship, are exempt from fees for the sanctuary portion only.

Enterprise Zone: Commercial construction located in the "Enterprise Zone" as designated by the Commonwealth of Virginia, and administered by the Chesterfield County Economic Development Office, will not be required to pay permit fees for building or auxiliary permits (expires 12/31/2014). An Enterprise Zone Application is required before the permit fee can be waived. For more information, contact Economic Development, 804-748-3963.

County departments funded by the general fund will not be required to pay permit fees for building and auxiliary permits.

General Fees

State Levy: The Commonwealth of Virginia imposes a state levy on all permit fees for the purpose of continued education and training 1.75% (subject to change)

Environmental Engineering Site Inspection Fee

Separate fee, collected at time of application for condos, townhouses and apartments.

Condos and Apartments \$50.00 per building

Townhouses \$50.00 per unit

Planning Fee

Separate fee, collected at time of application for condos and townhouses.

Condos with 2 units or less \$25.00 per unit

Townhouses \$25.00 per unit

Commercial Building Permits

Condos \$576.00 per unit

Townhouses \$576.00 per unit

New Construction Including Apartments

For each \$1,000 or fraction thereof, of the estimated construction cost \$6.20

Minimum fee \$250.00

Additions

For each \$1,000 or fraction thereof, of the estimated construction cost \$6.20

Minimum fee \$150.00

Tenant Up-fit, Repair, Renovation, Re-roof, Concrete Slab, Elevator, Escalator, Wheelchair Lift, Pole Buildings, Pavilions, Satellite Dishes, and Accessory Structures

Estimated cost of \$2,000 or less \$100.00

For each additional \$1,000 or fraction thereof, of the estimated construction cost above \$2,000 \$6.20

Communication Towers \$200.00

Industrialized buildings (including foundations) and Retaining Walls \$100.00

Signs

Estimated cost of \$2,000 or less \$50.00

For each additional \$1,000 or fraction thereof, of the estimated construction cost above \$2,000 \$5.50

Separate Planning Department fee:

Permanent sign \$100.00

Temporary sign \$ 60.00

Flag Poles and Tents (greater than 900 Square Feet) \$40.00

Trailer Installations or Relocations (construction, classroom or office) \$50.00

Commercial Swimming Pools

Estimated cost of \$2,000 or less \$150.00

For each additional \$1,000 or fraction thereof, of the estimated construction cost above \$2,000 \$5.50

Barrier permits

If permitted separately from the commercial swimming pool permit \$50.00

Demolition of a Commercial Structure \$100.00

Change of use or occupancy when no work is being performed \$50.00

Auxiliary Permits

Condos and Townhouse Electrical \$144.00 per unit

Condos and Townhouse Plumbing \$192.00 per unit

Condos and Townhouse Gas \$96.00 per unit

Condos and Townhouse Mechanical \$96.00 per unit

Electrical, Mechanical, Plumbing, Gas, and Boiler

Estimated cost of \$1,000 or less \$50.00

For each additional \$1,000 or fraction thereof, of the estimated cost over \$1,000 \$5.50

Fire, Suppression and Alarm System Permits

Estimated cost of \$1,000 or less \$50.00

For each additional \$1,000 or fraction thereof, of the estimated cost over \$1,000 \$6.20

Amusement Devices

A current certificate of insurance is required to be on file at the time of application

Administrative amusement permit for Kiddie Ride only, where no inspections are required (current copy of inspection ticket or sticker is required at the time of application) No fee

Kiddie Ride \$15.00

Major Ride \$25.00

Spectacular Ride \$45.00

Administrative Fees

Annual Elevator Certificates of Compliance for elevators, dumbwaiters, man-lifts, and escalators (per unit) \$40.00

Change in contractor or lien agent \$48.00

Extensions, takeovers, transfers, reinstatements and permits for CO purposes (each) \$48.00

Footing and Foundation Permits: Available for permit holders accepting risk to commence with footing/foundation construction prior to building permit approval \$48.00

Re-inspection Fees

A "Not Ready" fee of \$48.00 will be assessed to all permit holders when the work for which the inspection requested is still being performed when the inspector arrives to perform the inspection. This fee will be incurred on any inspection where the inspector cannot and has not conducted an inspection for the inspection type requested. To avoid "Not Ready" fees, the contractor or representative is expected to check the job for code compliance and readiness prior to scheduling the inspection.

Charged for each like or same-type inspection made in excess of two \$48.00

Past due re-inspection fee penalty is the greatest of 10% or \$10.00

Refunds

Are granted if an application for a permit is cancelled by written request to the Building Official within six months of the application date or within 12 months of the issue date, where no inspections have been performed, minus administrative fees as follows:

Commercial building or associated auxiliary permits, 25% of permit fee, Minimum fee of \$100.00

Environmental Engineering and Planning Department fees and state levy are not refundable.

Temporary Certificates of Occupancy

Are granted by the Building Official, based on circumstances of the request and frequency of renewal. Cost for the initial and subsequent extensions:

Townhouses or condos \$48.00 per unit

Commercial buildings and apartments (per building) and subsequent extensions \$100.00

Commercial “tenant up-fit” permits, where incomplete work under the “shell” permit causes temporary approval of the associated “tenant up-fit” permit No charge

Code Investigation Fees

For failure to obtain a required permit prior to performing construction work (charged in addition to the required permit fees)

Commercial building or associated auxiliaries 25% or minimum \$100.00

Discover Credit Card Fees

(subject to change without notice):

Purchases up to \$500.00	\$ 5.00
\$500.01 - \$1, 000.00	\$12.00
\$1,000.01 - \$2,000.00	\$24.00
\$2,000.01 - \$3,000.00	\$38.00
\$3,000.01 or more	\$48.00